

Teifi Boating Club Clwb Cychod Teifi  
Risk Assessment: Land and Buildings activities

Activity; Land and Buildings activities      Assessors Name; A.W. Jones,

Location; The Patch, Gwbert on Sea, Cardigan .      Assessment Date; July 2019

Hazard	Likelihood	Severity	Overall Risk	Control Measures
Contractor Controls	2	3	6	Access to club house is controlled at all times. Contractors are supervised by a management committee member at all times. Contractors are issued with a site instruction sheet to inform them of service shut off points, asbestos locations also emergency contact details are given. Contractors are signed in and out via the visitors log book.
Noise	1	3	3	Noise related work activities within the building are carried out by contractors when club members are not present. Suitable PPE is to be worn. Entertainment music within the building is restricted and stops at 23.45 after a club organised event. Noise on the yard is restricted as far as possible to the normal working day. Members wishing to use metal grinding equipment or other equipment that produces loud noise, need to gain permission from the Yardmaster before commencing the task. The wearing of correct PPE, of the required standard, must be used.
Electricity	2	3	6	The club house and yard are checked and maintained by a competent electrical engineer. PAT is carried out on all club owned electrical assets by a competent electronic and electrical engineer. Yard power points are protected by RCB and regularly tested and maintained.
Water	1	3	3	Water supplies to outside taps are turned off during the winter months (December to March) to prevent frost damage. The indoor supply is left on all year round.
Lack of Competencies within work parties	2	4	8	Work party activities are restricted to simple activities such as collecting rubbish, grass cutting, low level painting and other non-technical activities. More advanced DIY activities are carried out under the guidance of a competent trade's person (mixing cement, digging

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				<p>footings, working at height etc). Competent contractors are to be used for all other skilled / technical work requirements.</p> <p>A vetting system could be considered to ascertain the competence of an individual with proof of competency being required.</p> <p>Work parties are given a full brief on the tasks to be carried out prior to the commencement of the activity.</p> <p>Task to be risk assessed before the activity commences.</p> <p>Suitable PPE to be worn. Volunteers to bring their own PPE (gloves, overalls, suitable footwear, eye and ear protection etc.)</p>
Loss of containment	2	3	6	<p>Located within the yard is a container for waste oil, this is used for the safe disposal of waste oil by members. The container is double skinned and regularly inspected by the Yardmaster and Land and Buildings manager.</p> <p>Liquid Gas in steel cylinders is also stored on site, located within a locked steel cage with full ventilation, regular maintenance and checks are carried out.</p>
Manual Handling	2	3	6	<p>Care must be taken when lifting heavy objects, training should be given on correct lifting techniques, staff training may be required, a record of which must be kept. Suitable manual handling equipment is provided for use by bar staff.</p> <p>Members should use correct techniques and or request assistance from others. Club owned lifting equipment is maintained and a test and inspection record kept.</p> <p>Any lifting equipment brought onto the yard and used is done with full responsibility remaining with the owner and user.</p>

Risk Rating	Rating action bands
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To establish residual risk rating multiply “likelihood by the severity”			
Likelihood	Severity	Risk Band	I additional action required
1, Most unlikely	1, Trivial injury	1 & 2, Minor Trivial risk	No further action required, Monitor situation
2, Unlikely	2, Slight Injury	3 to 5, Low risk	Monitor control measures for continued effectiveness
3, Likely	3, Serious, chronic injury	6 & 8, Medium risk	Improve or increase control measures
4, Most Likely	4, Major injury or death	9, 12 & 16 High risk	Stop the activity, improve and increase controls immediately
<b>Management confirmation</b>			
I have noted the above assessment and will take appropriate steps to ensure all actions raised and control measures are implemented			
	Name		S i g n a t u r e

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Club Commodore		
Vice Commodore		
Land and Buildings Officer		

Risk Assessment Review		
To be carried out annually, after an incident or if there are any significant changes.		
	Date	Name of person conducting the review
1 <sup>st</sup> review date	20/07/2020	H+S Working Party and Covid 19 Working party
2 <sup>nd</sup> review date	01/09/21	AWJones                      G Thomas                      G Rowlands
3 <sup>rd</sup> review date	15/08/22	A.W. Jones
4 <sup>th</sup> review date		
5 <sup>th</sup> review date		

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