

## Teifi Boating Club Risk Assessment

Activity; The Bar Area (during Covid 19 pandemic)

Assessors; Name; A.W. Jones,

Location; The Patch, Gwbert on Sea, Cardigan . Assessment Date; September 2021

Hazard	Likelihood	Severity	Overall Risk	Control Measures
Member or Staff introducing Covid 19 into the Boating Club premises	2	2	4	Members and staff are asked to refrain from coming to the club house if they feel unwell. Face coverings are suggested to be worn when standing up and moving around when inside of the club house. Surfaces to be wiped clean with a suitable antibacterial liquid when tables and surfaces are vacated by members. Members are encouraged to wash their hands and use antibacterial jell before entering the club and while they are in the club house.
Social distancing within the club	2	2	4	Furniture is to be space apart to create extra space between tables. Tables and chairs are not to be relocated by members, out door tables and seating are available. Members are requested to sit at tables and not stand or congregate in front of the bar, unless placing an order. Additional signage to be used, reminding members that Covid 19 remains with us and that face coverings, social distancing and hand washing, help to prevent its spread.
Ventilation	2	2	4	Windows and doors are to be left opened during opening hours to allow a through flow of air, alternatively the extractor fan can be used to create a throw flow of fresh air when wind strength restrict the opening of windows and doors.
Members attendance record (Track & Trace)	2	2	4	Members and Visitors are asked to record their attendance by adding their name to the attendance list located at the bar and to advise the Commodore, Vice Commodore or Honorary Secretary if they become unwell after attending the club.

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Bar Staff	2	2	4	<p>Staff are reminded to wash their hands frequently using a suitable antibacterial soap after collecting or handling customers drinking glasses.</p> <p>Suitable face covering to be worn while serving customers (mask or visor) (clear plastic screen on the bar could be an option??)</p> <p>Only bar staff to be allowed behind the bar during opening hours.</p> <p>Staff to inform the Commodore or Vice Commodore if they feel unwell before attending their work or should they become unwell after attending work.</p>
The Bar (serving and storage area)	2	2	4	<p>Used drinking glasses to be washed and sterilised using the glass washing machine, clean glasses to be returned to storage area ready for use.</p> <p>Touch points, handles, beer taps, the till etc. to be frequently wiped during use and opening hours.</p>
Toilet facilities	2	2	4	<p>The heightened cleaning to continue, with the use of suitable antibacterial cleaning products used. Touch points including, Flush handles, Door handles, Taps and surfaces to be given extra attention. Antibacterial hand jell and soaps to be monitored and replenished as required.</p>

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Risk Rating		Rating action bands	
To establish residual risk rating multiply “likelihood by the severity”			
Likelihood	Severity	Risk Band	I additional action required
1, Most unlikely	1, Trivial injury	1 & 2, Minor Trivial risk	No further action required, Monitor situation
2, Unlikely	2, Slight Injury	3 to 5, Low risk	Monitor control measures for continued effectiveness
3, Likely	3, Serious, chronic injury	6 & 8, Medium risk	Improve or increase control measures
4, Most Likely	4, Major injury or death	9, 12 & 16 High risk	Stop the activity, improve and increase controls immediately
<b>Management confirmation</b>			
I have noted the above assessment and will take appropriate steps to ensure all actions raised and control measures are implemented			
	Name		
			S i g n a

### Teifi Boating Club Risk Assessment

		t u r e
Club Commodore		
Vice Commodore		
Land and Buildings Officer		

### Risk Assessment Review

To be carried out annually, after an incident or if there are any significant changes.

	Date	Name of person conducting the review
1 <sup>st</sup> review date	15/08/22	A.W. Jones
2 <sup>nd</sup> review date		
3 <sup>rd</sup> review date		
4 <sup>th</sup> review date		
5 <sup>th</sup> review date		

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